

First Presbyterian Church of South Charleston 2010

Committee Night	First Tuesday except January and July
Committee Reports Due	Second Tuesday
Stated Meeting	Third Tuesday, 7:00 pm
Ordination & Installation of New Officers	January 31
Annual Winter Congregational Meeting	January 31
<i>Annual Committee Reports, Pastor's Compensation, Memorial Service, Election of Trustee</i>	
Annual Spring Congregational Meeting	June 20
<i>Election of a Nomination Committee</i>	
Annual Fall Congregational Meeting	November 14
<i>Election of Elders</i>	

Committees and Support Staff for 2010

Clerk	Ellen Bush
Treasurer	Greg Smith
Administration	Jeffries, BDavison
Care	Cruickshank
Education	Bailey, LCalderwood
Fellowship	Melton, Kent, MSmith
Mission	Bush, Hayes
Property	Raines, Lowe
Stewardship	DDavison, Metzger
Worship	DCalderwood, Long
Trustees	Melton (10) Miller (11) Sherman (12)

Worship in Session Meetings

Each Elder in the Junior Class is responsible for one Session Meeting for opening devotions and prayer

Jan	Retreat	July	No Session
Feb	Cruickshank	Aug	Pastor
Mar	Pastor	Sep	Pastor
Apr	Long	Oct	Raines
May	Pastor	Nov	Smith
Jun	Melton	Dec	Pastor

If you will be absent for the meeting, then trade that month with another Elder

When the Pastor is Out of Town and a Crisis Occurs

Place a message on the Pastor's (Checked Daily)
 Place a message on the Pastor's (Checked Daily)
 If Church Office Hours, leave message with Secretary
 If Evening Hours, leave message with Clerk of Session
 If Pastor needs to know immediately, contact
 If a minister is needed immediately, contact on-call
 If a person has a prayer request, contact

Voicemail **415-5522**
 E-Mail fpcscgm4@gmail.com
 Becky Smith **744-2333**
 Ellen Bush **744-6850**
 Sam McGrew **342-3618**
 Paul Romine **727-2241**
 Marilyn Smith **768-4613**

Pastor's Continuing Education and Vacation Schedule

2 Sundays/weeks off for Continuing Education
 4 Sundays/weeks off for Vacation

<u>No. of Days</u>	<u>Dates</u>	<u>Why/Where</u>	<u>Sunday</u>	<u>Guest</u>	<u>Liturgist</u>	<u>Time With</u>
<u>Approved</u>	<u>Away</u>		<u>Missed</u>	<u>Speaker</u>		<u>Children</u>
7 Tentative	Mar 18-24	Vacation	Mar 21	Haiti	Hayes	TBA
7 Tentative	May 17-23	Cont Ed	May 23	Heidt	Bailey	TBA
7 Tentative	Jun 7-13	Vacation	Jun 13	Melton	Bush	TBA
7 Tentative	Jul 12-18	Vacation	Jul 18	Isaiah	DDavison	TBA
7 Tentative	Aug 23-29	Vacation	Aug 29	Hymnsing	Jeffries	TBA
7 Tentative	Oct 11-17	Cont Ed	Oct 17	Youth Sunday	Lowe	TBA

Each Elder in the Senior Class is responsible for one Sunday as Liturgist (*everything but scripture, sermon, children's time*). That Elder is responsible to serve as liturgist or find an appropriate Liturgist