

Session Agenda
First Presbyterian Church of South Charleston
Tuesday, November 8, 2011, 7:00 pm

Sharing Our Joys and Concerns
Worship Gary McGrew

1) Minutes

Stated Session Meeting September 20, 2011
Called Session Meeting September 25, 2011

2) Stated Clerk

Date	School	Worship	Minister
October 2	18	106	Communion
October 9	27	87	Forrest Palmer
October 16	25	94	Youth Sunday
October 23	20	110	Robert McCutchen

3) Pastor

New Officer Orientation & Annual Retreat

4) Treasurer

5) Trustees

6) Stewardship

2010 Audit
Annual Campaign

7) Administration

Christmas Gifts

8) Mission

Christmas Baskets

9) Education

10) Worship

Advent

11) Fellowship

12) Care

13) Property

14) Child Development Center

15) Presbyterian Women

16) New Business

- Next Committee Night December 6
- Stated Meeting: December 13 (pending)
- Worship Leader: Gary McGrew

**First Presbyterian Church
South Charleston, West Virginia
STATED SESSION MEETING
September 20, 2011**

The Stated Meeting of the Session of First Presbyterian Church, South Charleston, was called to order at 7:00 p.m., Tuesday, September 20, 2011, Pastor Gary McGrew. Session members present (marked P) or excused (marked Ex) were:

P	Gary McGrew, Moderator	Ex	Becky Davison	Ex	John Powell
P	Doug Calderwood	P	Dave Davison	Ex	Charlie Raines
P	Lisa Calderwood	Ex	Pat Kent	P	Malissa Smith
Ex	Barbara Cruickshank	P	Dave Long		Susan Smith
Ex	Bob Cruickshank	P	Sandy Melton	P	Dwight Sherman, Trustee
A	Jan Cole	A	John Metzger		

Worship: After Joys and Concerns Pastor Gary McGrew led the evening worship and opened with prayer.

Approval of Temporary Clerk: Sandy Melton was approved as Temporary Clerk.

Approval of Agenda: The agenda for this meeting was approved by common consent.

Approval of Minutes: The August 16, 2011, Stated Session Minutes were approved by common consent.

Stated Clerk

Date	School	Worship	Minister
July 3, 2011	21	83	Communion
July 10, 2011	23	90	Gary McGrew
July 17, 2011	20	75	David Bush
July 24, 2011	21	92	Gary McGrew

Treasurer's Report. The treasurer's report is in the Elder boxes. The budget is in line with projections.

Pastor's Report. Pastor McGrew attended the Presbytery Meeting September 13, 2011 at Bluestone. Attendees were introduced to the new Book of Order. He will share it with the session at the Session Retreat in January. The Book of Order has changed from a rule book to a description book, giving each church the authority to make its own rules and develop its manual of operations. The new Book of Order is on the Church website as a pdf.

Trustees Report: Dwight Sherman reported little change in Church accounts. August changes requested by Session have not been made yet.

Moved, by Dave Long, that we take the dividends from the Mullens account and put in checking, and this be done for future dividends until the Session so changes. Doug Calderwood seconded, and the motion was approved.

Stewardship Committee: **David Davison** reported that the 2011 Stewardship Campaign “Extravagant Generosity” will be starting in October. The operational budget is underway and will be given to Session in October. The Property Committee has recommended a capital campaign for replacing the heating/cooling systems and resulting roof repairs. Dave Long moved that we approve scholarships for Mallory and Zachary Long. Malissa Smith seconded, and the motion was approved.

Worship Committee: **Doug Calderwood** requested and Session approved David Bush to fill the pulpit on October 30. Dave Davison will be liturgist. Marchettia Bailey will have the time with the children on Oct. 9 and 23. During Gary’s sabbatical, Paul Romine from 1st Presbyterian of St. Albans will be pastor on call. Gary will be here on World Communion Sunday, October 2.

Education Committee: **Lisa Calderwood** reported that Youth Sunday is October 16. The Fall Festival is October 26. The praise band played for our picnic last weekend and will play for the 1st Presbyterian Church of Dunbar’s picnic this Sunday.

Mission Committee: **Malissa Smith** reported that we have 30 reservations for the Haiti Medical Mission from February 23 through March 4. Ten groups are going this year. She encouraged our youth to go there for a mission trip. The Hike for Hunger is October 1. She reminded us about the shoe box party on September 23rd at the Melton residence. Guests will be asked to bring an appetizer to share. Donations will be accepted to help with the \$7 shipping cost for each shoe box.

Fellowship Committee: **WOW** is underway. Bible study is covered for Gary’s sabbatical. The picnic was a great opportunity for fellowship. Bluestone is October 28th.

Care Committee: **Gary** made us aware of 5 new couples who are attending church. Please welcome them and encourage them to attend Church Chat.

Property Committee: The committee is working on the columns at the front of the church. Worship Committee is looking at sound systems for the sanctuary. They have 3 bids for air conditioners.

Administration Committee: The committee will request the annual “Staff Christmas Gift” for all members of the First Presbyterian Staff (this does not include the Pastor who serves as head of staff) as it did last year. Closing date is December 15, 2011.

Child Development Center: **Sandy Melton** reported financially the CDC is on track; the drawing for the front doors was approved by Property with minor changes. CDC has approved \$5000 to be given to the church to help with heating and cooling expenses.

Presbyterian Women: Gary reported that the Fall schedule and Young at Heart started this month.

New Business:

Dave Davison moved and Doug Calderwood seconded that we move the November **Session meeting to November 8**. The motion was approved.

There will be no Session meeting in October.

Committee Night:	October 4, 2011	November 1
Committee Reports:	October 11, 2011	November 7
Stated Meeting:	None in October	November 8
Worship Leader:	N/A	Gary

Closing: Doug Calderwood moved and Dave Davison seconded adjournment. The meeting was closed with prayer by Pastor McGrew.

Respectfully submitted,

Respectfully submitted,

Rev. Gary McGrew, Moderator

Sandy Melton, Temporary Clerk of Session

**First Presbyterian Church
South Charleston, West Virginia
CALLED SESSION MEETING
October 2, 2011**

The Called Meeting of the Session of First Presbyterian Church, South Charleston, was called to order at 12:25 p.m. on Sunday, October 2, 2011, by Pastor Gary McGrew. Session members present (marked P) or excused (marked Ex) were:

P	Gary McGrew, Moderator	A	Jan Cole	P	Sandy Melton
P	Doug Calderwood	P	Becky Davison	P	John Metzger
P	Lisa Calderwood	A	Dave Davison	P	John Powell
P	Barbara Cruickshank	A	Pat Kent	P	Charlie Raines
P	Bob Cruickshank	A	Dave Long	P	Malissa Smith

The meeting was opened with prayer by Pastor McGrew. Pastor Gary McGrew explained that the purpose of the meeting was to address the current cash flow as it was down from the normal level of about \$15,000 to \$7,123.07. The proposed motion will also cover scholarships and the Mullen account. Bob Cruickshank made the motion to Session to transfer \$15,000.00 from the Trustees accounts into the Checking Account. Malissa Smith seconded the motion. The motion passed.

Charlie Raines noted October marked Gary's six-year anniversary as Pastor at First Presbyterian Church. The meeting was closed with prayer by Pastor McGrew.

Respectfully submitted,

Respectfully submitted,

Rev. Gary McGrew, Moderator

Rebecca A. Davison, Clerk of Session

Property Committee

October 4, 2011

Call To Order:

Meeting Opened with Prayer at 7:05pm in the Fellowship Hall.

Persons Present: Jack Jones, Joe Cooper, Bob Lowe, George Brown III, Brad Snyder, David Smith, Charlie Raines

Old Business:

As we were getting started, Tom Titus stopped by and said that Ron Bryant, Joe Cooper and himself were planning to touch up the paint in the hallways of the Ed Bldg. HOORAY! Thanks fellows.

The following work was Scheduled:

Sanctuary column: base repair and installation of ventilation. October 15th at 9:00am.

George Brown will make three more column bases like the two we have on hand.

Brad Snyder will bring power saws, etc. Will likely need long crow bar (“wrecking bar”) and sledgehammers, possibly chisels or others. Bring what you think we may need.

Wood trim at Education Building is underway and should be completed in the next few days. Brad also plans to smooth out the concrete patches on the entry stoops.

Cleaning the concrete between the Ed Bldg and the Fellowship Hall. There is a pressure washer in the shed. Anyone with some time is welcome to do this. Charlie will get some concrete cleaner.

Church sign upgrade. Postponed until higher priority work is completed.

Ed Building parapet wall repairs are underway. Costs are not expected to exceed \$500.00. Brad Snyder has a fellow or two working with him. He will pay them and we will reimburse him.

Church Inspection is scheduled for October 22, 2011 at 9:00am.

Others:

George Brown mentioned the security light that was taken down 2-3 years ago and never replaced. This is obviously something that we should accomplish as time and expertise exists.

New Business:

Try to set a date for the Tom Sawyer day. This will be between Thanksgiving and Christmas. Bob & Charlie will do the work item list and make sure materials are available. We will try to get the carpet cleaned just before Christmas, if money permits. Day Care wants us to have their carpet cleaned at the same time. They will pay their own cost.

Air Conditioner bids: A/C located behind the kitchen. Currently have two bids. Charlie has called his other two bidders and Bob Cruickshank has two other potential bidders.

Closure of rear parking lot as requested by Day Care. This was tabled for more study. Church Chat on Sunday coming Bob Cruickshank suggested a Tailgate theme. This was agreed. A list of what folks will bring was developed. Those not present are requested to bring a covered dish and any football decorations or memorabilia.

Work party on Friday evening. Need to sweep the sanctuary in addition to the work done last Friday. We will probably not be able to complete the set up for Sunday because of a Pill Packing Party on Saturday. Will need to do this on Sunday morning. Please come and help with set up and clean up.

David Smith will pick up trash the rest of the week.

Session Items:

None

Other business:

None

Closed with prayer, approximately 7:45pm.

Respectfully Submitted:
Charlie Raines