

Session Agenda
First Presbyterian Church of South Charleston
Tuesday, November 17, 2009, 7:00 pm

Sharing Our Joys and Concerns
Worship Rick Hayes

1) Minutes

Stated Session Meeting October 27, 2009
Congregational Meeting November 8, 2009

2) Stated Clerk

Date	School	Worship	Minister
October 4	42	104	Communion
October 11	38	112	Gary McGrew
October 18	55	110	Youth Group
October 25	57	100	Gary McGrew

3) Pastor

New Officer Orientation & Annual Retreat

4) Treasurer

5) Trustees

6) Stewardship

2008 Audit
Annual Campaign

7) Administration

Christmas Gifts

8) Mission

Christmas Baskets

9) Education

10) Worship

Advent

11) Fellowship

12) Care

13) Property

14) Child Development Center

15) Presbyterian Women

16) New Business

- Next Committee Night December 1
- Reports & Articles Due December 8
- Stated Meeting: December 15
- Worship Leader: Jim Lowe

Property Committee
November 3, 2009

Attendance: Jim Lowe, Charlie Raines, Joe Cooper, Bob Lowe, Bob Eads, Bob Cruickshank, George Brown and Ray Holly **Excused:** Jack Jones **Special Guest:** Greg Smith

Jim Lowe, Chair, called the meeting to order at 7:00 p.m. and opened the meeting with prayer. Committee members reviewed the October 6, 2009 Minutes and approved as submitted without change. The Treasure's Report contained income and expense information for the period ending September 30, 2009. Operating Income is running slightly ahead of budget and Expenses are slightly over budget.

New Business: The committee reviewed a draft of the 2010 Proposed Property Budget that had been recently submitted to the Stewardship Committee. Members noted a lack of budgeted dollars for preventative maintenance and the ability to be proactive with needed repairs. Jim indicated that to make matters worse, there would probably be more cuts to the proposed budget coming, making it more difficult to stay up with needed upgrades, repairs, etc. The committee will work within the budgeted dollars approved by Session and do the best we can to maintain the physical plant and grounds. Jim and Charlie will discuss the committee's concerns and potential risk associated with some of the cuts.

Greg Smith reported back regarding efforts to consolidate phone service companies and hopefully lower the overall cost to the church. Greg recommends consolidating with Suddenlink with about a \$250 savings over our current provider. Members duly moved, seconded and approved Greg's recommendation.

The committee again discussed briefly the Short and Long-term Capital needs and the integration of this information into the Facilities Long-Range Plan. Charlie and George are working on a pictorial report of the findings of our property inspection conducted in June 2009. The committee again reviewed the final draft of the Work Order Policy and unanimously recommended it be sent to Session for approval and implementation.

The committee thanks George Brown for his work on updating and repairing/replacing Exit Lights throughout the Church. George also is replacing lighting in the Library and Choir Room area.

For Session Approval: Approval of a Church Work Order Policy.

The next regularly scheduled meeting will be Tuesday, December 1, 2009 at 7:00 p.m.

There being no further business to come before the committee, Charlie adjourned the meeting with prayer at 8:40 p.m.

Respectfully Submitted,
Jim Lowe

Fellowship Committee
November 3, 2009

ATTENDEES Roberta Cooper, Charlotte Raines, Pat Kent, Jack Smith, Sandy Melton, and Gary McGrew.

Sandy opened the meeting with prayer.

Bluestone was attended by 33 adults and teens and 5 children. It was a beautiful, fun, spiritual weekend.

WOW

For November 11, Roberta will remind Gary and Carol Anderson about making chili and Judy Anderson about making cornbread. Sandy's chili is in the church freezer. Charlotte will buy a big tub of vanilla ice cream for dessert.

All menus are planned through December.

No WOW January 6, 2010.

We will start the year with a covered dish dinner on Jan. 13.

Becky Letart has agreed to cater next year for \$6 per person, plus a \$30 delivery fee. Charlotte will ask her to cater for the following dates: Jan. 20, February 10 and 24, March 10, and April 14 and 21.

Gary gave us some ideas for helping to make up for monies lost on catering.

CHURCH CHAT

We planned our church chat for Nov. 22, the weekend before Thanksgiving. Sandy's salsa and chips are in the pantry on the old microwave.

Gary agreed to the staff doing Church Chat on Jan. 11, 2010. We will need to remind him.

Church Chats are planned through January 2010.

We have church chat January 3, 2010.

Respectfully submitted,
Sandy Melton

Administration Committee

November 3, 2009

Opened with prayer by Becky Davison.

The evaluation of the custodian was discussed. Property and CDC will need to be involved. Their chairmen will be contacted to determine participants, date and time of the evaluation. We hope to have this completed by the next meeting of Session. This action could not be taken until the Custodian Job Description was approved by Session.

We also discussed the need to recommend to Session at its Jan. meeting a Clerk and Treasurer. The current ones will be asked before we proceed.

The Annual Report was reviewed, a rough draft prepared to be typed by Becky.

There being no other business the meeting was closed with prayer by Becky Davison at 8:00 p.m.

Respectively submitted,
Bruce Jeffries

Mission Committee

November 3, 2009

The Mission Committee met on November 3rd at 6:30 p.m. in the Mizpah Room.

Members Present: Marsha Miller, Cathy Johnson, Judy Lowe and Martha Racer

First Order of Business was the finalization for the Christmas Basket Dinner to be held on Sunday, November 8, 2009.

Cathy Johnson is to contact Patty at Heart and Hand regarding the names of families and number of children to receive our Christmas Baskets. List of families will be offered to the congregation on Sunday November 8th.

Meeting adjourned at 7:08 p.m.

Respectfully submitted,
Judy Lowe

Child Development Center Board
September 30, 2009

Attendees: Sandy Melton, Nancy Bennett, Bonnie Logan, Tom Titus, Malissa Smith, Rochelle Sizemore, Kim Cobb.

Director's Report

- Class reports: 2s - 13 full time, 3 on waiting list-full; 4s - 14 full time-full; Pre-K - 15 full time, (2 spots open); schoolers - 32 full time. Total enrollment 76.
- Mulch is ready to be ordered will be approximately \$1620 plus delivery for 1 ton of mulch in bags. Kim moved we allow Bonnie to order mulch and let the board know total dollar figure and dates. Nancy seconded. Board approved.
- Teachers want to know if we can order long sleeve shirts and sweatshirts for winter. Malissa moved to allow Center to buy 2 shirts per staff member. Tom seconded. Board approved.

Chair's report

- Fence needs cleaned, it is green in places.
- Breakfast with Santa tentative date is December 12 from 9-11. Will check dates with Bill Kimmons and Greg Smith.
- Discussed other fundraising options.

Financial Report

- We have approximately \$43,000 in the bank at the end of Sept.
- Will begin working on 2010 budget next month.

Grant Committee:

- Still awaiting new grant cycle in December.
- Nancy will speak to Bob Anderson from the city of South Charleston about grant resources.

By-the-Ways

Sandy closed in prayer at 7:06
Next Board Meeting: November 4 at 6 pm.