

Session Agenda

First Presbyterian Church of South Charleston

Tuesday, May 17, 2011, 7:00 pm

Sharing Our Joys and Concerns

Worship Gary McGrew

- 1) **Approval of Agenda**
- 2) **Approval of Minutes**
Stated Session Meeting April 19, 2011
- 3) **Stated Clerk**

Date	School	Worship	Minister
April 3	25	126	Communion
April 10	36	112	Gary McGrew
April 19	39	142	Palm Sunday
April 26	38	185	Easter

- 4) **Treasurer**
- 5) **Trustees**
- 6) **Stewardship**
2010 Audit
- 7) **Worship**
Pentecost
Vandalia Sunday
- 8) **Education**
Vacation Bible School
Yard Sale
- 9) **Mission**
- 10) **Fellowship**
- 11) **Care**
- 12) **Administration**
Nominations Committee/Congregational Meeting
- 13) **Property**
- 14) **Child Development Center**
- 15) **Presbyterian Women**
- 16) **New Business**
Committee Night June 7
Committee Reports June 14
Stated Meeting June 21
Worship Becky Davison

First Presbyterian Church of South Charleston
South Charleston, West Virginia
STATED SESSION MEETING
April 19, 2011

The Stated Meeting of the Session of First Presbyterian Church, South Charleston, was called to order at 7:00 p.m., Tuesday, April 19, 2011, Pastor Gary McGrew. Session members present (marked P) or excused (marked Ex) were:

P	Gary McGrew, Moderator	P	Becky Davison	P	John Powell
P	Doug Calderwood	P	Dave Davison	P	Charlie Raines
P	Lisa Calderwood	P	Pat Kent	P	Malissa Smith
P	Barbara Cruickshank	P	Dave Long	P	Susan Smith
P	Bob Cruickshank	P	Sandy Melton		
P	Jan Cole	A	John Metzger		

Worship: After Joys and Concerns Lisa Calderwood led the evening worship with a Youth Devotion and Pastor McGrew opened with prayer.

Approval of Agenda: The agenda for this meeting was approved by common consent with a date correction of March 6, 2011, from March 8, 2011.

Approval of Minutes: The March 15, 2011, Stated Session Minutes were approved by common consent with the addition of, "Pastor Gary McGrew reported on the March 4, 2011, Presbytery meeting in Huntington."

Stated Clerk

Date	School	Worship	Minister
March 6, 2011	35	138	Communion
March 13, 2011	38	106	Gary McGrew
March 20, 2011	35	101	Gary McGrew
March 27, 2011	32	96	Haiti Travelers

Correspondence: Clerk of Session Becky Davison reported we received seven letters from the following congregations letting us know we were on their prayer list: Falls View Presbyterian Church of Montgomery, Highlawn Presbyterian Church of St. Albans,, Point Pleasant Presbyterian Church of Point Pleasant, Second Presbyterian Church of Huntington, St. Andrews Presbyterian Church of Pinch, and Belington Presbyterian Church in Barbour County. She attended the April 2, 2011, Festival of Faith and reported that our Session book was approved with exceptions.

Liz Green requested transfer of her Membership from First Presbyterian Church of South Charleston to Highlawn Presbyterian Church of Winston Salem, NC. Doug Calderwood moved and Charles Raines seconded her request. The motion was passed by Session.

Treasurer's Report: The report was received as information.

Trustees: Charles pointed out a correction to the bank account date of 5/17/2011 to 4/17/2011. The Trustees report was received as information.

Stewardship Committee: David Davison Gary complimented the Wills/Bequeath session. Stewardship plans to add wellness information, but no solicitations, to the Brochure stand. Dave read Andrew Drew McIlwain's thank you note for his scholarship to Session. The

Committee is working to provide educational information about funds that we take up such as "One Great Hour of Sharing."

ACTION ITEM The Stewardship Committee requested approval for John Powell and Bill Miller to conduct the 2010 audit. Session approved the Action Item.

ACTION ITEM Pay Pal is recommended as an on-line bill pay for the church on a trial basis to run until December 31, 2011. The Stewardship Committee will provide regular monthly reports to Session on the account. Session approved the Action Item.

ACTION ITEM The Stewardship Committee recommended directing undesignated Nash and Bryant Memorial Gifts toward the Property Repair Fund. Session approved the Action Item.

Worship Committee: Dave Long complimented the Youth for their outstanding role and participation in the Palm Sunday worship service and shared information on Maundy Thursday and Easter Sunday worship services. The committee will have a subcommittee to research sanctuary sound system upgrades.

Education Committee: Lisa Calderwood informed Session about the positive experience she had with eleven youth during Festival of Faith on April 2, 2011.

April 8	Refugee Weekend at Bluestone was fun
April 13	Easter Party was successful
April 29	Dinner and a Movie "State Fair"
May 8	Mothers Day and Graduating High School Seniors with live music from the Praise Band
May 20	Open Mic night (Talent show)
June 4	Yard Sale
June 12-16	Vacation Bible School will be co-directed by Kim Cobb and Wendy Nelson with a "Goes to the Movies" theme
June 19-25	Bluestone Camp
June 26	Youth Mission Trip Commissioning and Birthday Luncheon
July 9-17	Youth Mission Trip, Keansburg, NJ

Mission Committee: Malissa Smith reported the committee will sell hot dogs on Sunday, June 5, in support of the Youth Mission trip. Volunteers are needed for the April 30 Habitat for Humanity project.

Mission Committee moved to have the Gideons take up a free will offering on May 15, 2011. Session approved the motion.

Fellowship Committee: Pat Kent reported that the last Worship on Wednesday (WOW) activity is April 27, and will feature the Martin Luther King, Jr. choir. She noted that Malissa Smith, Lora Hayes, and the Fellowship Committee will provide meals one night each during VBS; there will be an ice cream machine for the week of VBS; and Fellowship plans to use the same caterer for WOW next year.

Care Committee: Barbara Cruickshank reported that the Care Committee sent cards out to bereaved families, they continue to provide transportation for Sunday Worship, and they delivered bread to Bill and Kelsey Clough.

Property Committee: Bob Cruickshank reported on the minutes from their meeting. Many projects have been postponed due to inclement weather.

Administration Committee: Becky Davison provided information regarding the upcoming Staff Appreciation Luncheon. She also informed Session members that Staff Evaluation Forms will be placed in their mailboxes on Sunday, May 1, and requested Committees review them during their May Committee meetings and return them to her mailbox that evening before departing the building.

Administration Committee so moved.

Be it resolved, from the Administration Committee,

Whereas, the Pastor has served the First Presbyterian Church of South Charleston for over five years;

Whereas, the congregation agreed in the original terms of call that the Pastor could be granted a Sabbatical Leave after 5 years of service and before the eight year beings;

Whereas, a Sabbatical Leave is typically between one month (after 5 years) and no more than three months (after 7 years of service);

Whereas, the Pastor agreed to continue at the church after a sabbatical for no less than six months (for a one month sabbatical), for no less than one year (for a three month sabbatical);

Whereas, the pastor has agree to give Session a specific plan of sabbatical;

Therefore, the Administration Committee does endorse and recommend to Session that the Pastor be granted a Sabbatical Leave beginning Monday, October 3, 2011, and concluding Monday, October 31, 2011, for the purpose of spiritual retreat in Geneva, Switzerland, and Salzburg, Austria, and for the purpose of designing and composing a paper and presentation on John Calvin. This presentation shall be made to the congregation within six months after the sabbatical leave.

(The working title of the paper and presentation is to be submitted to Session no later than the August Session Meeting.)

Session approved the motion.

Child Development Center: Sandy Melton informed Session that the Child Development Center Sunday appreciation lunch went well with 100% participation. The outdoor water fountain is installed and is being used by the children.

Presbyterian Women: Barbara Cruickshank informed Session that they are working on stuffing pillows, and the annual baby shower for Heart and Hand is June 9th.

New Business:

Committee Night:	May 3, 2011
Committee Reports:	May 10, 2011
Stated Meeting:	May 17, 2011
Worship Leader:	Gary McGrew

Closing: Dave Davison moved and Doug Calderwood seconded adjournment. The meeting was closed with prayer by Pastor McGrew.

Respectfully submitted,

Rev. Gary McGrew, Moderator

Rebecca A. Davison, Clerk of Session

Property Committee Meeting
May 3, 2011

MINUTES OF MEETING: May 3, 2011 in the Fellowship Hall, FPCSC

MEMBERS PRESENT: Bob Cruickshank, Bob Lowe, David Smith, Joe Cooper, Brad Snyder, Eric Hawkins, Charlie Raines

The meeting was called to order by Chair, Bob Cruickshank at 7:00 pm. He opened the meeting with prayer.

OLD BUSINESS:

Emergency Exit Door painting schedule. The Day Care wants to have the doors painted by a staff person with a design suitable for children. The Education Building front doors will be painted by the same person. There is no schedule yet. Bob Cruickshank has requested a sketch of the design intended.

Discarded wooden shipping crates from Swagelok have been used to make shelves in the Furniture Building. Ray Holley, Joe Cooper, Jim Lowe and George Brown did this work. Thanks fellows! They have worked for two days on these shelves. Cost was minimal with the use of the discarded crates from Swagelok.

Thermostat upgrade. Jim Lowe sent a report that a fellow who is familiar with this kind of work has agreed to help him with this effort. They plan to make an inspection on Thursday, May 5th to determine the needs. His co-worker has agreed to donate some time in this effort. It is intended that Reger funds be used in this effort.

Education Building wall parapet wall repairs. There are several ideas about how to make the repairs at lower cost than that proposed by a contractor. Brad Snyder suggested making an inspection of the affected areas on Wednesday, May 4th to investigate severity of the condition. Bob Cruickshank and Charlie Raines agreed to meet him for this effort.

Several projects intended for this spring have been delayed with the numerous spring rains and cold weather. Some include: painting Ed Bldg and B Street entrance steps, repairing sanctuary and Ed Bldg steps (George Brown has the material on hand for this), repairing the wood trim at the Ed Building entrance and replacing the front post blocks.

We have again been asked to remove some old junk Furniture and a busted TV from the Youth Area. Bob, Charlie and Brad will try to get it out on Wednesday, May 4th. If any cannot be removed because of weight, Bob Cruickshank will contact Aaron Johnson to see if he and his son/s will do so.

Move filing cabinet from Supply Room to the Third Floor file storage room. Similar comment to no. 7. It may be advisable to put this cabinet in another location.

New Business

The Property Committee wishes Eric Hawkins to be a member of the Sound System Upgrade Committee. Eric is a very computer savvy person who should make a valued asset to this effort. Eric Hawkins mentioned the potential mold in the third floor mechanical room. Brad Snyder said he will get some mold killer to spray in this area.

There being no more business, the meeting was closed with prayer about 7:50 pm.

Next Meeting set for June 7, 2011 at 7:00pm in the Fellowship Hall.

Respectfully Submitted,
Bob Cruickshank

Fellowship Committee Meeting
May 3, 2011

Attendees: Roberta Cooper, Pat Kent, John Powell, Jan Powell, Charlotte Raines, Jack Smith, Gary McGrew

The meeting was opened with prayer.

WOW- As of the April church financial report, the receipts and disbursements are as follows:
Receipts- \$1836
Disbursements- \$ 2,326
Deficit - \$ 490

The deficit might be offset somewhat by donations made at the last WOW dinner. We will need to get the figures as May. It should be noted that WOW costs are not included in the committee's budget which is not in the red at this time.

CHURCH CHAT- There was a discussion about the menu for Pentecost Sunday on May 22. Assignments were made regarding procurement of food. The other Church Chat for which we have responsibility is the annual Vandalia event on May 29th. Since only one committee member will be available that day and the fact that many church members also have family events, it was decided to recommend that Church Chat be cancelled on that day. This will be announced at the Session meeting on May 17th.

Vacation Bible School Dinners. The dinners for VBS will be as follows;

June 12- Cover Dish

June 13 - To be prepared by Lora Hayes with a menu of her choosing

June 14 - To be prepared by Melissa Smith with a menu of her choosing

June 15- Need to find someone for this night. Pat will contact some folks who may be willing.

June 16 - Pizza, and salad to be provided by Fellowship

Apparently ice cream is provided every evening by someone.

Respectfully submitted
Pat Kent