

## *Session Agenda*

*First Presbyterian Church of South Charleston*

*Tuesday, June 15, 2010, 7:00 pm*

### **Sharing Our Joys and Concerns**

**Worship** Sandy Melton

1) **Approval of Agenda**

2) **Approval of Minutes**

Stated Session Meeting      May 25, 2010

3) **Stated Clerk**

Date	School	Worship	Minister
May 2	44	135	Communion
May 9	37	117	Mother's Day
May 16	43	126	Pentecost
May 30	42	111	Vandalia

4) **Triennial Visit, Presbytery of West Virginia**

5) **Treasurer**

6) **Trustees**

7) **Stewardship**

2009 Audit

8) **Worship**

Heritage Sunday

9) **Education**

Vacation Bible School

10) **Mission**

Youth Mission Trip

11) **Fellowship**

12) **Care**

13) **Property**

14) **Administration**

Nominations Committee/Congregational Meeting, June 20.

Annual Evaluations

15) **Child Development Center**

16) **Presbyterian Women**

17) **New Business**

Committee Night,      August 3

Committee Reports      August 10

Stated Meeting,      August 17

Worship      Pastor

18) **Prayer and Home**

**First Presbyterian Church  
South Charleston, West Virginia  
STATED SESSION MEETING  
May 25, 2010**

The Stated Meeting of the Session of First Presbyterian Church, South Charleston, was called to order at 7:00 pm, Tuesday, May 25, 2010, by Gary McGrew, Moderator. Session members present (marked P) or excused (marked Ex) were:

P	Gary McGrew, Moderator	P	Marchietta Bailey	Ex	Ellen Bush
P	Doug Calderwood	P	Lisa Calderwood	P	Barbara Cruickshank
P	Becky Davison	Ex	Dave Davison	EX	Rick Hayes
P	Bruce Jeffries	P	Pat Kent	P	Dave Long
P	Jim Lowe	P	Sandy Melton	P	Charlie Raines
EX	Malissa Smith	A	John Metzger		
P	Dwight Sherman, Trustee	P	Greg Smith Treasurer		

Date	School	Worship	Minister
March 7, 2010	43	117	Communion
March 14, 2010	37	100	Gary McGrew
March 21, 2010	44	134	Haiti Travelers
March 28, 2010	52	160	Palm Sunday

**Devotions:**

After Joys and Concerns, the devotion for this evening was led by Gary McGrew.

**Agenda:**

The agenda for this meeting was approved by common consent.

**Excused Absences:** Excused absences were requested by Dave Davison, Rick Hayes, Ellen Bush, Malissa Smith

**Treasurer's Report:**

Greg Smith reported that due to a will bequest and a \$5000 pledge, we are on budget for the year. Fewer people pledged this year than last. The deficit for the year will be around \$11,000 as projected. Greg returned \$20,000 to the Trustees to replace the funds borrowed for the kitchen.

**Trustee Report:**

Dwight Sherman reported there are no dramatic changes in the accounts. Greg returned \$20,000 to the Oakhurst account. There have been no significant transfers to the church. The transfer of \$9800 in last month's minutes will be paid to the treasurer upon request.

**Stewardship Committee: Gary McGrew**

Gary said the committee is working on the 2009 audit. The committee presented a resolution naming Becky Smith 80% office manager and 20% book keeper. This would allow Becky to make decisions overseen by the treasurer and chief of staff. Bruce Jeffries moved to accept the resolution. It was seconded by Becky Davison. The motion was approved by Session. Shade Tree bylaws require 2 session members to be voted on by the congregation. The committee placed in nomination the names of Dave Davison and Ellen Bush. It was approved by common consent. Bruce Jeffries moved that 2 \$250 scholarships be awarded for the summer session. It was seconded by Becky Davison and approved by Session.

**Worship Committee: Doug Calderwood**

. Vandalia Sunday is coordinated by Mark Nelson and Gary McGrew and will include music by Bare Bones, Born Old, and John Goodman and friends.

We received a thank you letter from Friends of Bluestone for our \$15,000 donation. The roof is on Cabin 10, and we are very close to having the money for the new heaters. Mark Hornbaker will be here through June 6 before taking a summer break. We will recognize two graduating seniors in the choir, Amber and Archana on June 6. This year's Christmas music will be from the Messiah.

**Education Committee: Marchetia Bailey**

Last Sunday several more people volunteered to help with the Sunday Samaritan Program. As of June 13, fourth graders will remain in church. Volunteers are needed for Vacation Bible School. The youth Yard Sale will be Saturday June 5. Volunteers to set up on Friday night would be greatly appreciated. The Youth Open Mike night showed off the tremendous talent of our young people.

**Mission Committee:**

The Committee will be having their Annual Hot Dog Sale along with the Youth Yard Sale on June 5, 2010. July 10 will be the Bluestone car wash. Missions will provide the pizza for Thursday night of VBS.

**Fellowship Committee: Sandy Melton**

First Presby night at the Ball Park will be July 10. We are in the process of finding a caterer for WOW. We have talked with 2 different caterers who will do it for \$7 per person.

**Care Committee: Barbara Cruickshank**

The committee suggested we put the church website name in the Sunday Bulletins.

**Property Committee: Jim Lowe**

After an explanation of the security system the Child Development Center wishes to install, Jim Lowe moved that the Session approve the installation of the system. It was unanimously approved by Session. CDC and Property will work on usage rules. The Session also approved an open forum on the security system to be held on June 6 during Church Chat. It will be in bulletins and in the Presby Press. Charlie will talk to Stewardship Committee about replacing the Ed Building door before the system is installed. Estimated cost is \$3000.

**Administration Committee: Bruce Jefferies**

Evaluation forms are in and interviews are in progress. Bruce moved that Tina Amburgey, David Hoffman, and Tom Titus be nominated to serve on the Elder Nominating Committee. It was seconded by Becky Davison and approved by Session. A Congregational Meeting will be held on June 13 to approve these nominees.

**Child Development Center: Sandy Melton**

CDC graduation is June 8 at 6:00 pm. The CDC received two grants from Mountain Heart. One grant will pay off the loan on the new bus we just purchased and one will provide us with another bus with a cost of about \$4000 to us.

**Presbyterian Women:**

PW are preparing hygiene kits for Haiti orphans. June 10 is a pot luck dinner open to all women of the church. Please bring a baby gift to be donated.

**New Business:**

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Committee Night is June 1, 2010  
Committee Reports are due June 8, 2010  
June Stated Meeting is June 15, 2010  
Worship will be led by Sandy Melton

**Closing:**

The meeting was closed with prayer by Gary McGrew.

Respectfully submitted,

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Rev. Gary McGrew, Moderator

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Sandy Melton, Temporary Clerk of Session

## ***Property Committee***

**June 1, 2010**

**Attendance:** Jim Lowe, Bob Lowe, Bob Cruickshank, George Brown, Joe Cooper, Charlie Raines and Ray Holley. Guest – Greg Smith

**Excused:** Jack Jones, John Powell and Bob Eads

Jim Lowe, Chair, called the meeting to order at 7:00 p.m. and Charlie Raines opened the meeting with prayer. Committee members reviewed the May 4, 2010 Minutes and approved as submitted without change. The April 2010 Financial/Treasure's report was presented and discussed briefly. A copy of the report is attached and made a part of these minutes.

**New Business:** The Property Committee gave full discussion to the following items:

- The Proposed Security System (to be purchased by the CDC) as recommended by the Property Committee and approved by Session was discussed and will be presented to the congregation at Church Chat on June 6<sup>th</sup>. New doors for the Education Building were discussed in light of the installation of the security system and Greg Smith felt it would be appropriate for Property to ask for funding from the Shade Tree Fund. CDC would also be asked to provide matching funds.
- Cable Pulling for Phone/Computer System. Greg Smith ask Property to put this on hold until he had further discussions with Verizon.
- Furniture Building New Roof. Ray Holley, Joe Cooper and helper Jason spent about 12 hours putting a new metal roof on the building. It looks very nice and should insure the integrity of whatever is stored there for some time to come.
- HVAC Filter Changes. David George has been changing all filters with the exception of the roof top units. Charlie and Bob Cruickshank will check on these units.
- Both Ladies bathrooms have been targeted up faucet upgrades. Joe is in the process of getting pricing for an automatic faucet for the 1<sup>st</sup> floor and standard replacement for 2<sup>nd</sup> floor.
- The annual church inspection by Property Committee will take place at 9:00 am on Saturday, July 17<sup>th</sup>.
- "Take me out to the Ballpark" Church Chat by Property is scheduled for July 11<sup>th</sup>. Committee members are working on the menu.

**Old Business:** Attached is a Priority Work Item Listing provided to Long-Range Planning for their use in future fundraising.

**For Session Approval:** The Property Committee requests funding of \$2,400 from the Shade Tree Fund for the replacement of the front doors in the Education Building in conjunction with the new Building Security System.

The next regularly scheduled meeting will be Tuesday, August 3, 2010 at 7:00 p.m. There being no further business to come before the committee, Jim adjourned the meeting with prayer at 8:35 p.m.

Respectfully Submitted,  
Jim Lowe

## ***Fellowship Committee***

**June 1, 2010**

Pat Kent, Charlotte Raines, Roberta Cooper, Jan Powell, Jack Smith, Gary McGrew

Pat opened the meeting with prayer.

### WOW

There was a discussion about options regarding the choice of caterers for the coming season. There is a plan to sample food from both caterers either at Sandy's house or at the church if the Session is to be involved as per a discussion at the last Session meeting. Committee members in attendance seemed to favor the date of July 31<sup>st</sup> if this is to be held at Sandy's home. There was also a consensus that the cost of the meal should be raised to \$7.00 to cover the cost. We need to know who or what governing body within the church makes this decision. Committee members asked that if possible Sandy could scan the menus and send them to us electronically as not everybody has seen them. When a caterer is chosen it was suggested that dates, cancellation policy, etc. be given in writing. We need to decide how many meals per month we want catered. The group felt that if we could get three or four a month it would be advisable and take some responsibility off of committee members to prepare meals.

### CHURCH CHAT

In order that all groups be aware of their responsibilities regarding Church Chat it might be helpful to put it in the church bulletin the week before and/or e-mailed to those responsible as well as being posted on the calendar.

It was decided that since we are responsible for Church Chat on July 4, we would do essentially the same menu as we did on Memorial Day weekend. Charlotte will make sandwiches. Pat will get wraps, Jack will bring fruit, Roberta will bring a veggie tray, Jan will bring chips and dip, Sandy will bring taquitos. A few of us will bring cookies. We do not expect a large crowd due to the holiday weekend. Jan and Jack will be gone this weekend but will bring their contribution prior to Sunday.

### OTHER BUSINESS

In her notes Sandy asked about the possibility of an outing to Grandview State Park in August. Jack checked the schedule in July and reported that performances of "Honey in the Rock" or "Hatfields and McCoys" are on Sunday nights in August. The group felt that this was not a good time for most Church members. Saturday shows are "Footloose and" "Willy Wonka." There was no further discussion.

Jan closed the meeting with prayer.

Respectfully submitted,  
Pat Kent

***Care Committee***

**June 1, 2010**

Present:

Von Carter

Mary Patterson

Mary Beth Patterson

Pastor, Gary McGrew

Barbara Cruickshank

Meeting was opened with prayer.

Get Well and/or Thinking of you cards were sent to eight (8) persons.

The website address was discussed and has now been included in the Sunday Bulletin.

It was discussed and agreed to by all present that we will establish an alternate way of keeping track of visitors at our Sunday morning worship service. We will try using a card in the rack on the back of the pew for visitors to complete and put in the collection plate when it is passed.

The month of June is covered for transportation for Guy Cain and Tom Haines.

No bread has been delivered thus far in June.

Meeting was closed with prayer.

Respectfully Submitted:

Barbara Cruickshank