

**Session Agenda**  
**First Presbyterian Church of South Charleston**  
**Tuesday, February 28, 2012, 7:00 pm**

**Sharing Our Joys and Concerns**  
**Worship Gary McGrew**

**1) Approval of Agenda**

**2) Approval of Minutes**

Called Session Meeting      January 29, 2011  
 Congregational Meeting      January 29, 2011

**3) Stated Clerk**

Date	School	Worship	Minister
January 1	N/A	106	Communion
January 8	22	110	Gary McGrew
January 15	25	90	Gary McGrew
January 22	30	102	Gary McGrew

**4) Treasurer**

**5) Trustees**

**6) Stewardship**

2011 Audit

**7) Worship**

Lent/Easter

**8) Education**

**9) Mission**

Haiti Medical Mission

**10) Fellowship**

**11) Communication**

**12) Property**

**13) Administration**

**14) Child Development Center**

**15) Presbyterian Women**

**16) New Business**

- Committee Night                      March 6
- Committee Reports                    March 13
- Stated Meeting:                        March 27
- Worship Leader:                        Jan Cole

First Presbyterian Church, South Charleston, WV  
Winter Congregational Meeting  
Sunday, January 29, 2012  
12:40pm  
Fellowship Hall  
Gary McGrew, Moderator

- Amanda Nelson and Maggie Cobb passed out the budget and meeting packet (one per family).
- Gary opened with prayer and remarks, as well as a personal thank you to the congregation for help with his sabbatical.
- Highlights, Joys, and Celebrations from 2011:
  - Jim Lowe – Thanks to Gary from the congregation
  - Charlie Raines – Thanks to Paula for sharing Gary with us.
  - Becky Nelson – Joy: Christmas baskets
  - Sandy Melton – CDC review: They have given the church a \$5,500 A/C unit for the kitchen and fellowship hall, \$12,000 for the use of the church, water fountain for the playground, security system, and a new (3<sup>rd</sup>) bus which frees up the van for church use. They have very little turnover and a great staff who bring their children. Their director, Bonnie Logan, is wonderful. The board is also outstanding.
  - Leann – Thanks to church, Judy, Jim, and Gary. Also thanks to Dot Thomas.
  - Bill Kimmons – grateful that his mother-in-law is still living after a scare last year.
  - Genevieve Halstead – thanks for the cards and calls regarding her health
  - Paula McGrew – thankful for her opportunity to go to Salzburg, for Gary traveling with her and for the love from the congregation.
  - Pat Kent – Fellowship committee: thanks to those who have helped with activities and all committee members. Personally – not a great year but thanks for the cards, prayers have helped with her difficult time. She has finished chemo and awaits test results.
  - Lora Hayes – Love of Haiti and appreciation of all the help they receive – new member is going this year, Lisa Calderwood. Lora asked if there is something the group can bring back from Haiti to the congregation. Letters from the kids was suggested. There are videos and pictures on the church webpage and facebook. Hoping to expand the web cam/skype use during the upcoming trip.
  - Malissa Smith – Mentioned Skype from the school and church in Ft. Liberte. As mission committee – members are very organized and know exactly what to do. We have an amazing mission team.
  - Judy Lowe – thanks to Mark and Wendy Nelson, Chris and Kim Cobb, Lisa Calderwood and the youth for a wonderful VBS. It was outstanding!
  - Marilyn Sherman – Regarding the Presbyterian Women: we have 2 circles and they may be small but they are mighty. She has been appreciative of being a bible leader and looks forward to leading.
  - Bruce Jefferies – choir member, real proud of what they do. Thanks to Mark Hornbaker and Dot Thomas. Looking forward to another good year.
  - Gary noted that there were 30 choir members on Christmas eve.

- Doug Calderwood – everyone who greeted or ushered is a member of the worship and music committee.
- Charlie Raines – Pastor Andre and the opportunity to socialize and have a meal with him and his wife.
- Joan Eads – thanks to the women (and men) bringing cookies and helping with the bereavement meals. Gary noted that those meals are much appreciated by the family members.
- Becky Kimmons – thanks to the congregation for support last year and with her grandmother's passing last February.
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- Those members who had passed away in 2011 were remembered.
- Additional friends, family members who were also lost in 2011 were added.
- Prayer of remembrance by Gary.
- Election of a trustee – Bill Miller, Class of 2014. No other nominations. Approved.
- Moved, Seconded, Approved pastor's compensation for 2012, including 8,000 for housing and 3,000 for utilities to be reported to the IRS.
- Closed in prayer by Gary.

First Presbyterian Church, South Charleston, WV  
 Called Session Meeting  
 Sunday, January 29, 2012  
 9:45 am  
 Mizpah Room

- Gary opened with prayer
- The Candidates for Elders Class of 2014 were examined.
- Each shared their Faith Journey.
  - Dave Long
  - Tom Titus
  - Shawn Hawkins
  - Brad Snyder
- Gary asked the Candidates the questions of the church.
- Session members made comments.
- Motion was made by Bob Calderwood, seconded by Doug Calderwood/Pat Kent to elect the new group into office. Opposed by none.
- Moved, seconded, approved the day and time of the Stated Session meetings to the 4<sup>th</sup> Tuesday of the month at 7 pm.
- Becky Davison was placed in nomination as Clerk of Session for 2012. No other nominations. Approved.
- John Powell was placed in nomination as Treasurer for 2012. No other nominations. Approved.
- Meeting closed with prayer.

## ***Property Committee***

February 7, 2012

**Present:** David Smith, Bob Cruickshank, Bob Eads, George Brown, Brad Snyder, Bob Lowe  
Jim Lowe, Charlie Raines, Jack Jones, Joe Cooper, Excused

The meeting was called to order with prayer by Bob Cruickshank.

### **Old Business:**

1. Education Building door painting: There has been some preliminary sketching on the doors to show the general intent of the finish product. This project has been put on hold until warmer weather.
2. Thermostat Upgrade: David Smith made a motion that we purchase the same thermostats for all the application throughout the building. The motion was second by George Brown and the motion was passed.
3. Church inspection and inventory: The inventory sheets will be ready soon. Jim Lowe is working on the work sheets..
4. Sanctuary Column Repairs and Front Light Repairs: A new light has been purchased and will be installed at the same time we make repairs to the front columns. We estimate that it will take 7 to 10 days to complete the work. Brad will get estimates from painting contractors to determine if we can do the work cheaper ourselves. We will consider the cost of renting a power lift, cost of paint and filler. The new light will be installed at a height of 15 feet above front stoop with anti-sway cables attached to the columns. .
5. Medco Locks: Bob Eads and Charlie Raines will pursue a new dealer for Medco Locks for all our locks in the buildings. Nitro Lock and Key has gone out of business.

### **New Business**

1. Air Condition Compressor Motor: David Smith stated that Becky called Thompson to check the repair parts for the compressor unit located between the two buildings. We need to get this taken of before warm weather arrives.
2. Building Inspector: Reported detection of gas leakage around the outside meter. He called the gas company to verify his finding. The gas company was not able to find the leak. The gas company returned with a different meter and still not able to verify a leak.
3. Tom Sawyer Day: We are looking for a day between 2/15/2012 and 3/15/2012 to have a good Tom Sawyer Day house cleaning.
4. Music Storage Shelving: Dot Thomas has requested additional storage for the choir music. Two solutions were presented. As mobile shelve system and adjustable shelve bracket system. We will look into the supplier for each system and the cost.
5. Sanctuary Flags: It has been noted the absence of the American and Christian flags in the sanctuary. A motion was made to bring the topic up in the next Session meeting to determine why the flags have been removed. A strong concern was expressed why the flags were removed. It was felt that the flags would be displayed in the sanctuary at all times during the services.

Next Meeting: March 5, 2012

Closed with Prayer

Respectfully submitted,  
Bob Cruickshank

## *Education Committee*

February 6, 2012

In attendance: Lisa Calderwood, Marchetia Bailey, Nancy Bennett, Jan Cole, Gary McGrew

- I. Marchetia opened with prayer at 7 pm.
- II. Marchetia agreed to cover Sunday Samaritans on February 26<sup>th</sup>.
- III. Discussed briefly Sunday School arrangements for next fall. It may be advantageous to break the middle/high school age groups up to include Quinn Little who will be the only one of his age left in Sunday School. That way the curriculum can be more age appropriate to each group (9-12 & 3-8).
- IV. Sunday School Clean Up – Judy and Nancy brought this to the groups attention. Decided to use Tom Sawyer Day to clean up the room. Marchetia volunteered to make a curtain to hang on the wall to the left as soon as you walk into the room to hide storage. The plaster repair needs to be officially addressed with the property committee. Need to check with Gary what areas of the room are and aren't working for Sunday School.
- V. Youth Update:
  - a. Parent's Night Out, 2/17/12, from 5pm-10pm. Dinner will be provided. Several church parents have told Lisa they plan to sign their children up. Donations only. Lisa is still debating whether or not to invite the day care children. It was mentioned that it might be a good idea to see how this first one goes and host another later in the spring.
  - b. Youth Lock In – 2/20/12, the youth plan to start a new Sunday School curriculum, The Gospel According to Tolkien. They will kick off the new curriculum with a lock in and will watch the Lord of the Rings movies.
  - c. Ash Wednesday Pancake dinner is on 2/22/12
  - d. Bluestone dates are 6/17-23 (6/20-23 for 3<sup>rd</sup> graders)
  - e. Mission trip dates are 7/15-20
- VI. Spring Festival at Wow – March 28<sup>th</sup>. We need to give something to Becky for the bulletin and the newsletter.
- VII. Festival of Faith at First Presby Charleston – March 31<sup>st</sup>. Register by March 15<sup>th</sup>. Need to get something together for the bulletin/newsletter and spread the word.
- VIII. New Member recruitment – Lisa and Jan have talked with Jessica Pitzer, who has been visiting, and invited her to join the committee. She plans to attend next month's meeting. She was out of town tonight for a work training class. Nancy is going to ask Carolyn Titcher, a former teacher, if she would consider joining.

IX. New Business:

- a. Sunday School Schedule – Marchetia is going to cover the March date that is needed. Gary asked Jan if she and Jessica would consider taking some of the dates over. Jan is going to talk with Jessica and discuss that possibility.
- b. VBS schedule – Lisa is going to talk to the parents and pin point a date. Kim Cobb and Wendy Nelson have offered their creative minds to come up with ideas for the committee to execute. Lisa thinks it might be a good idea to use an “out of the box” VBS kit instead. She is going to talk with Kim and Wendy to see their thoughts.
- c. Youth Bible Quiz is scheduled for March 18<sup>th</sup>.
- d. Mother’s day – Gary proposed ideas for the youth to consider while planning the Mother’s Day program.

X. Nancy closed with prayer at 8:20pm.

Respectfully submitted,  
Lisa Calderwood

***Fellowship Committee***

February 6, 2012

Attendees: Pat Kent, Charlotte Raines, Roberta Cooper

Pat opened the meeting with prayer.

All meals for the remaining WOW might have been planned and the list of menus sent to the caterer. The final WOW will be on April 25<sup>th</sup>. Our committee will prepare the meal on that night. The Martin Luther King Jr. group will not perform this year.

The Church Chat schedule was discussed. There are two dates that need to be covered ( July 15 and December 9) . Pat will discuss this at the next Session meeting in an effort to get volunteers.

It was noted that we need to contact personnel at Little Creek Park to reserve a shelter for the church picnic on September 23. Pat will call and reserve Shelter 2 ( done- the cost is \$70.00).

Other activities for the remainder of the year will be discussed at future meetings.

Respectfully submitted,  
Pat Kent

*Administration Committee*

February 6, 2012

Recruited Tom Davis! Will review staff evaluation sheets in March in preparation for distribution after Easter. Planning for Staff Appreciation Luncheon which is May 6. Hope to begin staff interviews/evaluations in May/June, starting with Mark Hornbaker as he departs for Europe in early summer. June 10 is a Congregational meeting to present the Nominating Committee members. Working to obtain three members. Next meeting is tentatively set for Sunday, March 4, after church chat.

Respectfully submitted,  
Becky Davison