

Session Agenda
First Presbyterian Church of South Charleston
Tuesday, December 13, 2011, 7:00 pm
Sharing Our Joys and Concerns
Worship Gary McGrew

1) Minutes

Stated Session Meeting November 8, 2011
 Congregational Meeting November 13, 2011

2) Stated Clerk

Date	School	Worship	Minister
November 6	22	113	Communion
November 13	23	103	Gary McGrew
November 20	29	135	Gary McGrew
November 27	20	118	Gary McGrew

3) Pastor

Annual Reports

4) Treasurer

5) Trustees

6) Stewardship

2010 Audit
 Approval of 2012 Budget

7) Administration

8) Mission

9) Education

Christmas Pageant

10) Worship

Christmas Eve

11) Fellowship

12) Care

13) Property

14) Child Development Center

15) Presbyterian Women

16) New Business

- Annual Committee Reports Sunday, January 15
- Stated Meeting: Saturday, January 21, 9:00 am
- Next Committee Night Tuesday, February 7

17) Prayer and Home

**First Presbyterian Church
South Charleston, West Virginia
STATED SESSION MEETING
November 8, 2011**

The Stated Meeting of the Session of First Presbyterian Church, South Charleston, was called to order at 7:00 p.m., Tuesday, November 8, 2011, Pastor Gary McGrew. Session members present (marked P) or excused (marked Ex) were:

P	Gary McGrew, Moderator	P	Jan Cole	Ex	Sandy Melton
P	Doug Calderwood	P	Becky Davison	A	John Metzger
P	Lisa Calderwood	Ex	David Davison	P	John Powell
P	Barbara Cruickshank	Ex	Pat Kent	Ex	Charlie Raines
P	Bob Cruickshank	P	David Long	Ex	Malissa Smith

Stated Clerk

Date	School	Worship	Minister
October 2	18	106	Communion
October 9	27	87	Forrest Palmer
October 16	25	94	Youth Sunday
October 23	20	110	Robert McCutchen

Worship: After Joys and Concerns Pastor Gary McGrew led the evening worship from the Book of Acts and opened with prayer.

Approval of Agenda: The agenda for this meeting was approved by common consent.

Pastor's Report: New officer orientation will occur on Sunday January 8 and January 15 Sundays. Annual Session retreat is Saturday, January 21, 2012, starting at 9:00 a.m. until 3:00 p.m. Session members are reminded to bring a covered dish to share for lunch. Leftovers will be used for Church Chat on January 22, 2012. Annual Congregational Winter meeting is January 29, 2012. Plan accepted by common consent.

Approval of Minutes: The September 20, 2011, Stated Session Minutes were approved by common consent, with the correction that John Metzger was not present during the October 2, 2011, Called Session Meeting.

Clerk of Session Report: Becky Davison

- Received a request from the First Presbyterian Church of El Dorado, Arkansas, to transfer the membership of Greg, Susan, and Jaclyn Smith. Motion made by Bob Cruickshank and seconded by Doug Calderwood. **The motion passed.**
- Received correspondence from Friends of Bluestone, Inc., requesting we include them in our 2012 budget.
- Received our Per Capita Amount in the 2012 Shared Mission Pledge for 2012 as \$2,055 based on active membership as reported 12/31/2010 as 233 x \$28 per member for a total of \$6,524. We must RSVP by January 15, 2012.
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- Received an Outstanding Older Adult Award request to nominate one person or group for the 2011 Outstanding Older Adult Award to be honored at the December 3, 2011, Presbytery meeting in Clarksburg. Deadline is November 28, 2011. Award materials given to Pastor McGrew.

Treasurer's Report. The treasurer's report was for information only.

Trustees Report: No report given as Trustee was out of the country.

Stewardship Committee: Proposed operations budget provided for information only, and will be discussed in December. Audit for 2010 is still in process.

Administration Committee: The committee request the annual "Staff Christmas Gift" for all members of the First Presbyterian Staff (this does not include the Pastor who serves as head of staff) as it did last year. Closing date is December 15, 2011. Nominating Committee submitted Joe Fuller, Tom Titus, Dave Long, Brad Snyder, and Shawn Hawkins have been nominated as elders to be approved by the Congregation November 13, 2011.

- **Moved,** by Doug Calderwood that Session and the Congregation take up a love offering for Gary and Paula McGrew to use during his sabbatical. Bob Cruickshank seconded. Motion passed.

Mission Committee: The committee will be focusing on Christmas Baskets and the Joy Gift.

Education Committee: Lisa Calderwood reported Fall Festival went well. Youth Sunday was great. The Youth are working on a musical for Christmas, and the Senior High retreat at Bluestone went well with about 100 attending.

Worship Committee: Doug Calderwood reported on Advent plans. Christmas caroling for Shut-ins is December 18. Sound system subcommittee is still working on quotes. Moving the choir down to the sanctuary ideas are being worked on. Advent readers are being considered. The annual worship and music appreciation award for 2011 was presented to Becky Nelson In October. Doug plans to have an article for the December Presby Press.

Fellowship Committee: WOW is moving along as scheduled with an average of 32 attendees. Bluestone weekend was successful especially in the corn hole competition. November 27, 2011 is Pie Sunday. Church Chat is going along as scheduled. WOW meals are being taken to Tom and Marilyn Smith.

Care Committee: Barbara reported the committee met and sent cards out.

Property Committee: Meeting minutes were provided. Bob Cruickshank reported they have a bid and a contractor to replace the kitchen air conditioning unit, and the Child Development Center is paying for the expense. Repair work completed on one of the columns. Request made by CDC to block off back entrance to the parking lot.

Child Development Center: Van will not be able to be used in 2012 for transporting children, so the CDC is looking for another bus.

Presbyterian Women: Barbara reported the Presbyterian Women are working on bell ringing for Heart and Hand, Davis Stuart gift baskets, baskets, cards, and Christmas tree mitten activities.

New Business:

Committee Night: December 6, 2011
Committee Reports: December 7, 2011
Stated Meeting: December 13, 2011
Worship Leader: Pastor Gary McGrew

Closing: Bob Cruickshank moved and John Powell seconded adjournment. The meeting was closed with prayer by Pastor McGrew.

Respectfully submitted,

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Rev. Gary McGrew, Moderator

Rebecca A. Davison, Clerk of Session

**NOVEMBER CONGREGATIONAL MEETING
NOVEMBER 13, 2011**

The November Congregational Meeting was held on November 13, 2011, for the purpose of confirming the Elder recommendations of the Nominations Committee. The meeting was moderated by Pastor Gary McGrew and opened with prayer.

Becky Davison presented a slate of candidates to be nominated Elders: David Long, Shawn Hawkins, Tom Titus, Brad Snyder, and Joe Fuller. Dwight Sherman moved that the slate be approved. Moderator McGrew asked the congregation to approve those named, which passed with a resounding "Aye."

The meeting closed with prayer and the singing of the Gloria Patri.

Respectfully submitted,

Rebecca A. Davison
Clerk of Session

Mission Committee

December 6, 2011

MEMBERS ATTENDING: Sandy Melton, Becky Nelson, Martha Racer, Gary McGrew

At October meeting, we made tentative plans to have a Whist party at the Smith's home in January. We will personally contact the people who are new to our church. We will consult Malissa for a date.

Thank you to Cathy Johnson for the Christmas Basket Luncheon November 20.

Thank you to Lora Hayes for preparing the Christmas dinner Dec. 5. Money will go for the Haiti Medical Mission trip.

The committee authorized the use of money from the Local Mission Projects Fund to cover any shortfall on the Christmas baskets. There is no line item money left from our committee budget of \$2000.

Becky Nelson will write an article for the Presby Press about the Family Mission Fund.
December activities:

Christmas Baskets will be assembled Friday Dec.9 at 6pm and given out Saturday, Dec. 10 at 8am.

Sunday Dec. 18 the Joy Gift offering will be taken. Becky Smith has Joy Gift placemats we can put on the tables for this coming Sunday church Chat by Session.

We will make car decals available at the Annual congregation meeting in January.

Suggestions for possible Mission activities in 2012:

Have a Soup and sandwich luncheon for the South Charleston community during the Easter season.

Donate bears/stuffed animals to the local Fire Department or Hospital. Bring a bear to church during Fire Safety Week.

During the week of 9-11-2012, invite the police and firemen to a Sunday Church Chat in their honor.

Respectfully submitted,
Sandy Melton

2012 Proposed Operations Budget

First Presbyterian South Charleston

Income

Tithes and Contributions	208,000
Loose Offerings and Gifts	8,500
Sunday School	1,500
Child Development Center	26,000
Investment Dividends	6,000
Total Income	250,000

Expenditures

Pastor

Pastor	39,000
Housing	8,000
Utilities	3,000
Education	1,000
Car Allowance	2,000
FICA	4,000
Equity	1,000
Medical & Pension	17,000
Total	75,000

Administration

Office Manager	26,400
Office Supplies	4,000
Technology	15,000
Staff Benefits	11,000
Worker's Comp	2,200
FICA Matching	5,400
Total	64,000

Education

Youth Worker	3,800
Supplies/Curriculum	300
Vacation Bible School	400
Youth	500
Total	5,000

Stewardship

Session	175
Resources	300
Total	475

Evangelism

Presbytery of WV	6,525
Local Mission	2,500
Total	9,025

Care

CD Ministry	600
Devotional Booklets	300
Outreach	100
Total	1,000

Worship

Director of Music/Organist	10,400
Director of Chancel Choir	10,000
Guest Clergy	300
Supplies & Maintenance	800
Total	21,500

Property

Custodial	19,800
HVAC	7,200
NHVAC	7,000
Utilities	34,000
Insurance	16,000
Total	84,000

Fellowship

Kitchen Supplies	4,000
Gatherings Wednesday	600
Gatherings Sunday	400
Total	5,000

<u>Recurring Expenditures</u>	265,000
Deficit	15,000